

BUILDING PERMIT APPLICATION

FAIRFAX COUNTY OFFICE OF BUILDING CODE SERVICES  
PERMIT APPLICATION CENTER  
12055 Government Center Parkway, 2nd Floor Telephone: 703-222-0801  
Fairfax, Virginia 22035-5504 Web site: http://www.co.fairfax.va.us/dpwes

PERMIT # \_\_\_\_\_

FOR INSPECTIONS CALL 703-222-0455 (see back for more information)

DO NOT WRITE IN GRAY SPACES - COUNTY USE ONLY

PLAN # \_\_\_\_\_  
TAX MAP # \_\_\_\_\_

ROUTING	DATE	APPROVED BY
LICENSING		
ZONING		
SITE PLAN		
HEALTH		
BUILDING REVIEW		
SANITATION		
FIRE MARSHAL		
ASBESTOS		
PROFFERS		

FEE \$ \_\_\_\_\_  
FILING FEE - \$ \_\_\_\_\_  
AMOUNT DUE = \$ \_\_\_\_\_

BUILDING PLAN REVIEW  
REVIEWER \_\_\_\_\_ # OF \_\_\_\_\_S \_\_\_\_\_  
REVISION FEES \_\_\_\_\_  
FIRE MARSHAL'S \$ \_\_\_\_\_  
FIXTURE UNITS \_\_\_\_\_ PLAN LOC: J ☐ R ☐

APPROVED FOR ISSUANCE OF BUILDING PERMIT  
(LOG OUT)  
BY \_\_\_\_\_ DATE \_\_\_\_\_

ZONING REVIEW  
USE \_\_\_\_\_  
ZONING DISTRICT \_\_\_\_\_ HISTORICAL DISTRICT \_\_\_\_\_  
ZONING CASE # \_\_\_\_\_  
GROSS FLOOR AREA OF TENANT SPACE  
YARDS: GARAGE 1 ☐ 2 ☐ 3 ☐  
FRONT \_\_\_\_\_ OPTIONS YES ☐ NO ☐  
FRONT \_\_\_\_\_ REMARKS \_\_\_\_\_  
L SIDE \_\_\_\_\_  
R SIDE \_\_\_\_\_  
REAR \_\_\_\_\_

GRADING AND DRAINAGE REVIEW  
SOILS # \_\_\_\_\_ A ☐ B ☐ C ☐  
AREA TO BE DISTURBED (TOTAL SQ FT THIS PERMIT) \_\_\_\_\_  
IMPERVIOUS AREA (TOTAL SQ FT THIS PERMIT) \_\_\_\_\_  
PLAN # \_\_\_\_\_ APPR. DATE \_\_\_\_\_

STAMPS  
  
(See reverse side of application)

REMARKS \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NOTARIZATION (if required)  
State (or territory or district) of \_\_\_\_\_,  
County (or city) of \_\_\_\_\_, to wit:  
I, \_\_\_\_\_,  
a Notary Public in the State and County aforesaid, do certify that  
  
whose name is signed to this application, appeared before me in the State and County  
aforesaid and executed this affidavit.  
Given under my hand this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.  
My commission expires the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.  
  
(Notary Signature)

JOB LOCATION

ADDRESS \_\_\_\_\_  
LOT # \_\_\_\_\_ BUILDING \_\_\_\_\_  
FLOOR \_\_\_\_\_ SUITE \_\_\_\_\_  
SUBDIVISION \_\_\_\_\_  
TENANT'S NAME \_\_\_\_\_

OWNER INFORMATION OWNER ☐ TENANT ☐  
NAME \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_  
TELEPHONE \_\_\_\_\_

CONTRACTOR INFORMATION SAME AS OWNER ☐  
CONTRACTORS MUST PROVIDE THE FOLLOWING:  
COMPANY NAME \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_  
TELEPHONE \_\_\_\_\_  
STATE CONTRACTORS LICENSE # \_\_\_\_\_  
COUNTY BPOL # \_\_\_\_\_

APPLICANT

DESCRIPTION OF WORK

HOUSE TYPE \_\_\_\_\_  
ESTIMATED COST OF CONSTRUCTION \_\_\_\_\_  
BLDG AREA (SQ FT OF FOOTPRINT) \_\_\_\_\_  
USE GROUP OF BUILDING \_\_\_\_\_  
TYPE OF CONSTRUCTION \_\_\_\_\_  
SEWER SERVICE PUBLIC ☐ SEPTIC ☐ OTHER ☐  
WATER SERVICE PUBLIC ☐ WELL ☐ OTHER ☐  
OTHER PLEASE SPECIFY \_\_\_\_\_

DESIGNATED MECHANICS' LIEN AGENT  
(Residential Construction Only)  
NAME \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
  
NONE DESIGNATED ☐ PHONE \_\_\_\_\_

CHARACTERISTICS FOR NEW SFD, TH, APT & CONDOS  
# KITCHENS \_\_\_\_\_ EXTER. WALLS \_\_\_\_\_  
# BATHS \_\_\_\_\_ INTER. WALLS \_\_\_\_\_  
# HALF BATHS \_\_\_\_\_ ROOF MATERIAL \_\_\_\_\_  
# BEDROOMS \_\_\_\_\_ FLOOR MATERIAL \_\_\_\_\_  
# OF ROOMS \_\_\_\_\_ FIN. BASEMENT \_\_\_\_\_ %  
# STORIES \_\_\_\_\_ HEATING FUEL \_\_\_\_\_  
BUILDING HEIGHT \_\_\_\_\_ HEATING SYSTEM \_\_\_\_\_  
BUILDING AREA \_\_\_\_\_ # FIREPLACES \_\_\_\_\_  
BASEMENT \_\_\_\_\_

Any and all information and/or stamps on the reverse side of this form are a part of this application and must be complied with. I hereby certify that I have authority of the owner to make this application, that the information is complete and correct, and that the construction and/or use will conform to the building code, the zoning ordinance and other applicable laws and regulations which relate to the property.

Signature of Owner or Agent \_\_\_\_\_ Date \_\_\_\_\_

Printed Name and Title  
(Notarization of signature is required if owner is listed as the contractor and is not present at time of application)